

## Personal Information

**Marital Status:** Single  
**Date of Birth;** 10/01/1984  
**Place of Birth;** Buea  
**Nationality;** Cameroonian  
**SEX;** Male  
**Tel;** 237 681945137/657262710  
**E-mail;** louisndip@yahoo.com

## Career Summary

4 months experience as an accountant with in depth knowledge of financial management, accounting tools, procedures and transactions, 13 years experience as a teacher and 10 years experience as an external examiner. Seeking to work in a challenging environment and grow with the company to achieve its goal and get additional knowledge.

### Skills:

Financial	Management	Personal
Cash Flow control	Predicting future trends	Attention to detail
Management accounts	Supervisory skills	Communication skills
Budget preparation	Financial regulations	Good IT knowledge
Financial forecasting	Decision making	Presentation skills
Economic awareness	Managing budgets	Problem solving
Interpreting financial data	Effective delegation	Analytical mind
Auditing	Conflict resolution	High levels of integrity
Strategic thinking	Effective delegation	Negotiating

## Professional Experience:

**Date:** 01/07/ 2014- 31/08/2014(2 months)

**Organization:** Association for Gender Development (ASDEV) Yaoundé  
Cameroon

**Position:** Internship

### Duties:

1. prepare journal entries
2. complete general ledger operations
3. monthly closings and preparation of monthly financial statements
4. reconcile and maintain balance sheet accounts

5. draw up monthly financial reports
6. prepare analysis of accounts as requested
7. assist with yearend closings
8. Manage accounts receivables and accounts payables
9. assist in preparing budgets and forecasts
10. review and process expense reports
11. assist with preparation and coordination of the audit process
12. assist with implementing and maintaining internal financial controls and procedures

Contact: Mr. Michael Burinyuy Ayenika (Vice President) Association for Gender Development (ASDEV) Yaoundé Cameroon.

Email: asfordev@gmail.com or [mayenika@gmail.com](mailto:mayenika@gmail.com)

Tel: 237 679 729 090

**Date:** 2012...to Present

**Organization:** (Amasia Bilingual college)

**Position:** Teacher

**Duties:** Teacher of Economics, Commerce and Finance, International accounting standards, and Examiner of Advanced level Economics

Contact: principal 237 677563515

**Date:** 01/June/2016-30/July/2016 (2-Months)

**Organization:** Ntarinkon Cooperative Credit Union (Yaoundé Ekounou branch)

**Position:** Internship

**Duties:** Accountant

Contact: Branch Manager

Tel: 237 675 167 941

### III.ACADEMIC PROFILE

Year	School Attended	Diploma/Certificate Obtained	Contacts
2016-Present	Association of Chartered Certified Accountants (ACCA)	<b>A. Skill Level in Process</b> <b>Session Topic</b> 1. Corporate and Business Law (Obtained) 2. Performance management 3. Add others	

2015-2016		<p><b>A. knowledge level</b></p> <p><b>Diploma in accounting</b></p> <p>Session Topic:</p> <ol style="list-style-type: none"> <li>1. Accountant in Business</li> <li>2. Financial Accounting</li> <li>3. Management Accounting</li> <li>4. Foundation in professionalism.</li> </ol>	
2002-2009	University of Dschang (Uds) West Region Cameroon	Bachelors Degree (B.A) in Economics Option: Management	Faculty of Economic and Management Sciences (FSEG)
2002-2007	University of Dschang (UDs) West Region Cameroon	Undergraduate Diploma of General University Studies (DEUG) Option: Economics and Management	University of Dschang (UDs), Email: fseg2.7uds.@yahoo.com P.O Box 110, Tel ;( 237)345 16 86 Fax; 33-45-13-86

#### IV.OTHERS

##### Language Proficiency

Languages	UNDERSTANDING	SPEAKING		WRITING
	Listening	Reading	Spoken interaction	
<b>English</b>	Excellent	Excellent	Excellent	Excellent
<b>French</b>	Good	Good	Good	Good

### **Hobbies**

Singing, watching educative movies, listening to music. In addition likes working on the internet as a whole especially in the area of research.

### **V.REFERENCES**

- Mr. Abongwo Victor: Ntarinkon Credit Union Yaounde (Ekounou Branch Manager) Tel: 237 675 167 941
- ACCA UK Tel: +4401415822000
- Mr Chi Emmanuel Ngu Tel : 237 677563515